

Teach Yourself Shorthand Pitman 2000

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Shorthand Pitman 2000 is a reasonable book giving an insight to the world of shorthand. It claims that it is good for beginners and self-tuition, but the contents of the book clearly reveal this claim to be a lie. Granted, the authors do start out simple, progressively adding new rules at what first appears to be a reasonable pace.

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In Pitman, you write the consonant sounds first to form a shorthand "outline" and then, if necessary, mark in the vowels. In many instances, no vowel marks are necessary. Vowels should, however, be marked in full the first time a proper name is mentioned (or if the name has an unfamiliar spelling, it should be spelled out in regular letters).

Basics of Pitman Shorthand
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To learn shorthand, start by choosing one shorthand system to study, like the New Era Pitman system or the Gregg Simplified system. Then, find books for learning that system of shorthand online or at your local library, including a shorthand dictionary. You can also use online shorthand tutorials.

The Easiest Way to Learn Shorthand - wikiHow
Get Started in Shorthand Pitman 2000 is a beginner's guide to the basic theory and will give you a working vocabulary in Pitman 2000 in clear and easy stages. Each of the main sections contains a new set of sounds and rules, short forms, phrases and exercises. Review exercises give you the opportunity to consolidate material already covered, and a key to the exercises enable you to measure your rate of progress throughout the book.

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Pitman 2000 was designed to meet a different need - ease of learning. By the 1970s, shorthand was mainly being used by secretaries to take dictation, a situation where someone would typically be speaking fairly slowly. Better still, your boss would could repeat a phrase if you asked politely, so that very high speeds weren't as important.